



## Application for Admission

Thank you for applying to the Augustine Institute! Our Catholic graduate school forms disciples for leadership in the New Evangelization so that they may renew the Church and transform the world for Christ. We are excited you have decided to consider joining us in this mission.

### **Application Checklist**

(This page is for applicant's use only, not for submission to Admissions)

Degree-seeking and non-degree-seeking applicants must complete all requirements below.

- Application form: All sections must be completed, even if you plan to attach a résumé. Please type or print legibly.
- Application fee: Non-refundable \$50 check or money order payable to the Augustine Institute. A \$75 late application fee is required for applications submitted after the following dates:
  - FALL priority deadline: February 1<sup>st</sup> (July 1<sup>st</sup> for non-degree students)
  - WINTER and SPRING: December 1<sup>st</sup> (December 1<sup>st</sup> for non-degree)
  - SUMMER: June 1<sup>st</sup> (June 1<sup>st</sup> for non-degree students)
  - *Note:* Admission to the Augustine Institute is based on rolling acceptance. It is recommended that your completed application be returned as soon as possible, as applicants are reviewed as long as there is sufficient space.
- Personal statement: At least 700 words indicating your reasons for pursuing graduate work in Sacred Scripture, Evangelization and Catechesis, Biblical Theology, Catholic Youth Ministry, or Systematic Theology.
- Official transcripts: Request official transcripts from all post-secondary schools attended to be sent *directly* to the Augustine Institute Admissions Office.

The additional requirements below are for degree-seeking students only. Non-degree students do not need to complete the portions below.

- Writing Sample: Submit a writing sample of 6-8 pages that demonstrates research, critical analysis, and writing skills. Those applying for the Systematic Theology concentration should submit a 10-15-page writing sample. The sample will not be returned. If you do not have a writing sample, contact the Admissions Office.
- Letters of Recommendation: Submit three confidential letters of recommendation, at least one from a college professor, to be sent directly to the Admissions Office. \*If undergraduate studies were completed more than five years prior to application, a reference equally suited to the assessment of academic performance may be selected.



Have you applied to the AI before? Yes / No    If yes, year applied: \_\_\_\_\_

How did you hear about the Augustine Institute? \_\_\_\_\_

\_\_\_\_\_

***Academic Background***

Please provide all of the information below for institutions of higher learning attended, beginning with the most recent. If any are graduate, professional, or summer schools, indicate so in the Notes section.

College/University (city, state) \_\_\_\_\_ GPA \_\_\_\_\_

Date Attended (mo/yr to mo/yr) \_\_\_\_\_ Major field(s) \_\_\_\_\_

Degree received/expected \_\_\_\_\_

Notes: \_\_\_\_\_

College/University (city, state) \_\_\_\_\_ GPA \_\_\_\_\_

Date Attended (mo/yr to mo/yr) \_\_\_\_\_ Major field(s) \_\_\_\_\_

Degree received/expected \_\_\_\_\_

Notes: \_\_\_\_\_

College/University (city, state) \_\_\_\_\_ GPA \_\_\_\_\_

Date Attended (mo/yr to mo/yr) \_\_\_\_\_ Major field(s) \_\_\_\_\_

Degree received/expected \_\_\_\_\_

Notes: \_\_\_\_\_

List courses in progress and any other courses, summer programs, etc. you expect to take which will not be shown on your transcript:

\_\_\_\_\_

List academic distinctions/honors you have received (prizes, scholarships, honor societies, etc.)

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**Professional Experience**

List any professional experience, as well as past and present employment with dates.

Employer                      Job title/description                      Dates (mo/yr to mo/yr)

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**Volunteer Experience**

List any volunteer or service activities with dates.

Organization                      Description of service                      Dates

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**Recommendations**

List the names, titles, and school/organizations of your three references.

Name                      Title                      School or Organization

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**Optional: Ethnic Background**

For the Institute to meet its federal reporting obligation regarding the ethnic background of students, we ask you to complete the following information, for statistical purposes only. No individual will be personally identified in any report of this information, and you are not required to fill this out. If you choose to, please circle the one that best describes your ethnic origin:

Asian or Pacific Islander      White, non-Hispanic                      Non-U.S. resident  
Black, non-Hispanic              Native American or Alaskan Native                      Hispanic

***Additional Information***

Have you ever visited the Augustine Institute? Yes / No      If yes, when:

\_\_\_\_\_

Have you spoken with any of the faculty or staff prior to applying? Yes / No If yes, please list the person(s) with whom you communicated (whether via email, in person, or by phone):

\_\_\_\_\_

Are you applying to any other graduate institutions at this time? Yes / No If yes, please list the other programs you are considering:

\_\_\_\_\_

\_\_\_\_\_

***Financial Aid and Scholarships***

Scholarships are available for degree-seeking, full- and part-time on campus students. They are based on the academic and personal qualifications of students and the availability of funds. It is recommended that your completed scholarship application be returned as soon as possible as scholarship applicants will only be reviewed as long as there are sufficient funds. Explain your eligibility for scholarships in your personal statement. Please check the following financial aid opportunities for which you would like to be considered:

Need-based scholarship, criteria:

- An undergraduate record that shows acceptable performance
- An acceptable writing sample
- Appropriate personal statement
- Suitable letters of recommendation
- Completed Financial Aid Application
- An exact copy of your current tax return and all supporting schedules that were filed with the U.S. Internal Revenue Service (If you have not filed with the IRS, please indicate that on the Financial Aid Application.)

Merit-based scholarship, criteria:

- An undergraduate record that shows outstanding performance (3.5 or greater)
- A distinguished writing sample
- A distinguished personal statement
- Exceptional letters of recommendation

***Signature*** By affixing my signature below, I certify to the best of my knowledge that the information in this application is accurate and complete.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## **Supplemental Information**

This page is for the applicant's use. It is not necessary to turn it into Admissions Office.

### **Application Submission**

All admissions materials are to be sent to the Augustine Institute Admissions Office:

Augustine Institute  
Admissions Office  
3001 S. Federal Blvd.  
Box 1126  
Denver, CO 80236

### **Admissions Decision**

After a complete application is received, it will be reviewed by the admissions committee. Upon acceptance, you will receive an acceptance package in the mail with registration and tuition payment forms, schedules and calendars, and other pertinent information. If you choose to attend, you will need to return a deposit and a registration and tuition payment form by the date specified. If you will not be attending, you may notify the school that you wish to defer. Students may defer their acceptance up to one academic year without having to reapply upon enrollment.

### **Scholarship Acceptance**

Full-time scholarships are dependent upon a two-year graduation rate. If a student changes from full-time to part-time status, his or her scholarship will be reduced by 50 percent.

### **Student Loans**

If you are interested in learning about loan options provided by the Institute, please contact the Admissions Office for an application.

### **Graduate Bulletin**

Please see the graduate bulletin for a detailed explanation of policies regarding academics, admissions, scholarships and financial aid, and other information related to guidelines and practices of the Augustine Institute.

*The Augustine Institute admits students of any race, color, national, or ethnic origin, to all the rights, privileges, programs, and activities generally accorded or made available to students at this school. It does not discriminate on the basis of race, color, national, or ethnic origin in administration of educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.*