



## Augustine Institute- 2012 Winter Break, Spring, Spring Break Class Registration & Tuition Payment Form

3001 S Federal Blvd – Box 1126 – Denver, CO 80236 (303) 937-4420 voice (303) 468-2933 fax

**Students must be in good standing with the Augustine Institute Office prior to registration.**

**Registration forms are due in the office by November 3, 2011.**

**Registration forms received after November 3, 2011 will incur a \$100 late fee.**

**Late registration forms will not be processed unless accompanied by \$100 via cash or check payable to the Augustine Institute.**

*Please print clearly:*

First and Last Name		
Email		
Phone – home	Phone – cell	
Address:	City	State & Zip
Please circle specialization: EC SS BT ST YM		Anticipated Date of Graduation:

**Please select the course(s) for which you would like to register by placing a check (✓) in the box to the left of the Course Number listed below.**

✓	Course Number	Title	Concentration	Credit Hours	Day	Time
	CAYM 607	<b>WINTER BREAK CLASS - Prof Beckman</b> Youth and Family Ministry	YM	2.0	Tues - Fri Jan 3-6	8:00am – 4:30pm
	SCRP 501	<b>WINTER BREAK CLASS - Dr Sri</b> Salvation History (If you registered and paid for this on the fall registration, do not register again)	EC/SS/BT/ST/YM	2.0	Mon-Thurs Jan 9-12	8:00am – 4:30pm
	SCRP 504	<b>SPRING BREAK CLASS - Dr Gray</b> Pauline Literature	EC/SS/BT/ST/YM	2.0	Mon-Fri Mar 5-9	See Spring Class Schedule
		<b>SPRING SEMESTER:</b>				
	CATE 602	Practicum I	EC	1.0	Director:	
	CATE 604	The Baptismal Catechumenate & Parish Ministries	EC/BT/ST	2.0	Monday	7:00 – 9:00pm
	CATE 606	The Divine Pedagogy & Catechetical Methodologies	EC/BT/ST	2.0	Monday	4:00 – 6:00pm
	CATE 610	Practicum Based E & C Thesis	EC (ministry track)	2.0	Director:	
	CATE 614	Evangelization & Catechesis Thesis	EC (scholar's track)	2.0	Director:	
	**CATE 618	Jesus Christ: Biblical Catechesis for the New Evangelization	BT/EC/SS	2.0	Thursday	7:00 - 9:00pm
	HIST 504	Dividing of Christendom & Renewal of Christian Culture	EC/ST/YM	3.0	Tuesday	6:00 – 9:00pm
	NTGR 502	NT Greek II	SS	3.0	Tuesday/Thursday	5:00 – 6:15pm
	NTGR 504	Greek: New Testament Topics	SS	1.0	Tuesday	5:45 - 6:45pm
	SCRP 502	Synoptics and Acts	EC/SS/BT/ST/YM	2.0	Wednesday	7:00 – 9:00pm
	SCRP 602	Old Testament Topics	BT/SS/ST	2.0	Thursday	3:00 – 5:00pm
	SCRP 603	Scripture Practicum (Proposal Form Required)	SS	2.0	Director:	
	SCRP 606	New Testament Topics: Romans	BT/SS/ST	2.0	Tuesday	7:00 - 9:00pm
	SCRP 608	Directed Study (Proposal Form Required)	SS	2.0	Director:	
	SCRP 610	Sacred Scripture Thesis	SS	2.0 or 4.0	Director:	
	SCRP 614	Biblical Theology Thesis	BT	2.0	Director:	
	THEO 500	Introduction to Theology (Pre-requisite)	Register through DE Contact: rachel@augustineinstitute.org			
	THEO 502	Dogmatics: The Creed	EC/SS/BT/ST/YM	2.0	Wednesday	4:00 – 6:00pm
	THEO 504	Moral & Spiritual Theology	EC/BT/ST/YM	2.0	Tuesday	3:00 – 5:00pm
	THEO 512	Directed Study in SCRП, THEO, HIST (Proposal Form Required)	EC	1.0	Director:	
	THEO 602	Systematic Theology Seminar II	ST	2.0	Thursday	7:00 – 9:00pm
	THEO 610	Systematic Theology Thesis	ST	2.0	Director:	
	*					

\*other – not listed

\*\* CATE 618 is an elective and may be substituted for SCRП 608:Directed Study (BT/SS) or THEO 512 & 612;Directed Study (EC).

**Please CIRCLE the class you would like to substitute.**

**Please list any scholarships you have received (if applicable):**

<u>Name of Scholarship(s) or Work Study</u>	<u>% of Tuition Costs</u>
---	---------------------------

Catholic School Scholarship Recipients – please confirm that you are still working as a Catholic School Teacher by checking this box  and please name school where you are teaching: \_\_\_\_\_

**Tuition Calculations: Cash discount offered for payment by cash, check or money order.**

Total # of Credit Hours	_____ x	Cash Discount	\$610 per hour	\$ _____
Total # of Credit Hours	_____ x	Credit Card	\$625 per hour	\$ _____
Total # of Audit Credit Hours	_____ x	Cash Discount	\$305 per hour	\$ _____
Total # of Audit Credit Hours	_____ x	Credit Card	\$320 per hour	\$ _____
		Amount of Scholarship		- \$ _____
		<b>Tuition Subtotal</b>		<b>\$ _____</b>
Spring Semester Student Activity Fee (Non-Refundable) Full-time \$100/Part-time \$50				+\$ _____
Winter Break & Spring Break Student Activity Fee (Non-Refundable) \$30 Per Class				
		\$30 x _____ number of classes =		+\$ _____
		<b>*Total Tuition &amp; Fees Due</b>		<b>\$ _____</b>

**PLEASE READ CAREFULLY AND SIGN BELOW:**

No report cards, transcripts or diplomas are issued for students who are not in good standing with the Augustine Institute Office.  
**Intensive Classes:** Students who wish to drop a class or change their status from credit to audit must do so before the end of the first day by submitting to the registrar an “Add/Drop Form”. A full refund of tuition will be given for a dropped class and the difference in tuition will be refunded for a change from credit to audit. Students who wish to withdraw from the class must do so before the end of the second day by submitting to the registrar a “Withdrawal Form” in order to receive a “W” which designates an honorable withdrawal from the course. Twenty percent (20%) of tuition will be refunded for a withdrawal.  
**Semester Classes:** Refer to the Graduate Bulletin regarding add/drop, withdrawal, and tuition refunds.

By signing, I understand and agree to the terms stated above. Please print your name, sign and date.

**1. Full Payment Options - Please check one:**

\_\_\_\_ I have enclosed the full amount of tuition due  
 \_\_\_\_ I will send a check for the full amount by the tuition deadline January 3, 2012. I understand that failure to do so will result in a **\$100** late fee. **Please mark your calendar - reminders are not sent.**  
 \_\_\_\_ Please bill my credit card on the tuition deadline for the full amount of tuition due

**2. Payment Plan Option - A non-refundable \$50 Administration Fee applies and is due with the 1<sup>st</sup> payment**

Total Tuition Due	\$ _____	<b><u>Please mark your calendar - reminders are not sent.</u></b>
3 Payments due on the 1 <sup>st</sup> of each month	\$ _____	January, February, and March 1 <sup>st</sup>
\$50 Administration Fee due with 1 <sup>st</sup> payment	+ \$50	Please round to the nearest dollar.
1 <sup>st</sup> Payment Tuition Due January 1 <sup>st</sup>	= \$ _____	Please mail or deliver your payments by check to the Augustine Institute. Failure to pay by check by the stated deadlines will result in a <b>\$100</b> late fee for each late payment, no exceptions.
2 <sup>nd</sup> & 3 <sup>rd</sup> Payment Due Feb & March 1 <sup>st</sup>	= \$ _____	

**3. Credit Card Information**

\_\_\_\_\_  
 Name as it appears on the credit card

\_\_\_\_\_  
 Card Number

\_\_\_\_\_  
 Expiration Date

\_\_\_\_\_  
 CV2 (3 digit number on the back of card)

\_\_\_\_\_  
 Billing Address for Credit Card - ***Only if different from information on the front side***

\_\_\_\_\_  
 City, State, Zip

\_\_\_\_\_  
 Signature of Cardholder

\_\_\_\_\_  
 Date

REV 11/14/2012