



GRADUATE BULLETIN

UPDATE

2010 - 2011

ADDITIONAL CONCENTRATION OFFERINGS:

CONCENTRATION IN CATHOLIC YOUTH MINISTRY

General Overview for Catholic Youth Ministry

The concentration in Catholic Youth Ministry requires that the student take the full core of Sacred Scripture, Theology, and History courses (SCRIP 501-SCRIP 504; THEO 501-THEO 504; HIST 501 and HIST 504), as well as one course in Evangelization and Catechesis, and four courses in Catholic Youth Ministry (CAYM 601, 602, 606, and 607). In addition, students are required to spend 2 semesters engaged in practicum (CAYM 604 and CAYM 605) and to write a thesis (CAYM 610) in the final semester.

Catholic Youth Ministry

CAYM 601 History and Principles of Catholic Youth Ministry (2 credit hrs)

CAYM 602 Youth Ministry Discipleship and Leadership (2 credit hrs)

CAYM 604 Catholic Youth Ministry Practicum I (1 credit hr)

CAYM 605 Catholic Youth Ministry Practicum II (1 credit hr)

CAYM 606 Youth Culture and Pastoral Ministry (2 credit hrs)

CAYM 607 Youth and Family Ministry (2 credit hrs)

CAYM 610 Catholic Youth Ministry Thesis (2 credit hrs)

Evangelization and Catechesis

1 Course (CATE 601, CATE 604, CATE 606, LEAD 601, or LEAD 603)

Scripture

SCRIP 501 Salvation History (2 credit hrs)

SCRIP 502 Synoptic Gospels & Acts (2 credit hrs)

SCRIP 503 Johannine Literature (2 credit hrs)

SCRIP 504 Pauline Literature (2 credit hrs)

Theology

THEO 501 Fundamental Theology: Revelation & Faith (2 credit hrs)

THEO 502 Dogmatics: The Creed (2 credit hrs)

THEO 503 Mystagogy: Liturgy and Sacraments (2 credit hrs)

THEO 504 Moral and Spiritual Theology (2 credit hrs)

History

HIST 501 Evangelization of the Ancient World and the Formation of Christian Culture (3 credit hrs)

HIST 504 The Dividing of Christendom and the Renewal of Christian Culture (3 credit hrs)

Curriculum Overview for Catholic Youth Ministry

CORE DISCIPLINES	FALL 1	SPRING 1	FALL 2	SPRING 2
SACRED SCRIPTURE	SCRP 501 2 hrs Salvation History	SCRP 502 2 hrs Synoptics & Acts	SCRP 503 2 hrs Johannine Literature	SCRP 504 2 hrs Pauline Literature
THEOLOGY FOR CATECHESIS	THEO 501 2 hrs Fundamental Theology: Revelation & Faith	THEO 502 2 hrs Dogmatics: The Creed	THEO 503 2 hrs Mystagogy: Liturgy & Sacraments	THEO 504 2 hrs Moral & Spiritual Theology
CATHOLIC HISTORY & CULTURE	HIST 501 3 hrs Evangelization of the Ancient World & Formation of Christian Culture	HIST 504 3 hrs Dividing of Christendom & Renewal of Christian Culture		
CATHOLIC YOUTH MINISTRY	CATE OR LEAD (Can be taken in a different semester)	CAYM 604 1 hr Practicum I	CAYM 605 1 hr Practicum II	CAYM 610 2 hr Catholic Youth Ministry Thesis

	SUMMER 1	SUMMER 2
THESE CORE COURSES ARE OFFERED ONLY IN SUMMER SESSIONS	CAYM 601 2hrs History and Principles of Catholic Youth Ministry	CAYM 606 2 hrs Youth Culture and Pastoral Ministry
	CAYM 602 2 hrs Youth Ministry Discipleship and Leadership	CAYM 607 2 hrs Youth and Family Ministry

Course Descriptions for Catholic Youth Ministry

CAYM 601 History and Principles of Catholic Youth Ministry (2 credits hrs) This course traces the history and development of youth ministry in this country, and studies the pattern of models and approaches that have emerged over time, with a particular emphasis to assessing the effectiveness of youth ministry endeavors. It will also investigate the specific principles given by the Magisterium of the Church to guide the evangelization and catechesis of young people. The course also examines the broad foundations necessary for a thriving youth ministry with both younger and older adolescents, with an aim to fulfill the driving goals of Catholic Youth Ministry, to empower young people to live as disciples of Jesus Christ in our world today, to draw young people to responsible participation in the life, mission, and work of the Catholic faith community, and to foster the total personal and spiritual growth of each young person. (*Renewing the Vision, USCCB*)

CAYM 602 Youth Ministry Discipleship and Leadership (2 credit hrs) This course will investigate the history of discipleship, looking back to Scriptural times and the early Church, to explore the foundations of a discipleship model as the cornerstone to effective evangelization and formation. There will also be a research of adolescent spirituality and the unique stages of development young people go through during this time of their lives. Applying this study to Catholic Youth ministry, the course will further explore unique methodological approaches that can effectively reach modern young people, as is urged in the GDC, “the necessary adaptation of catechesis to young people, in order to translate into their terms the message of Jesus with patience and wisdom and without betrayal.” (*GDC, 185*)

CAYM 604 Catholic Youth Ministry Practicum I (1 credit hr) The *practica* at the Augustine Institute provide intern experiences to graduate students in an area of particular interest in a catechetical or other apostolate. For the degree concentration in Catholic Youth Ministry, these experiences would be geared towards ministry with young people or their families. These are

undertaken under the supervision of a mentor who reports to the Institute faculty on the competence and conduct of the student intern. Arrangements for and approval of the practicum assignment should be made with the practicum director, who will consult with the Director of Youth Leadership and Evangelization.

CAYM 605 Catholic Youth Ministry Practicum II (1 credit hr)

The *practica* at the Augustine Institute provide intern experiences to graduate students in an area of particular interest in a catechetical or other apostolate. For the degree concentration in Catholic Youth Ministry, these experiences would be geared towards ministry with young people or their families. These are undertaken under the supervision of a mentor who reports to the Institute faculty on the competence and conduct of the student intern. Arrangements for and approval of the practicum assignment should be made with the practicum director, who will consult with the Director of Youth Leadership and Evangelization.

CAYM 606 Youth Culture and Pastoral Ministry (2 credit hrs)

This course will research the history, development, and unique qualities of the phenomena of youth culture, with a particular focus on the early threads of secularism that have become the widespread post-modern thinking of today. These cultural developments have lead to a generation of young people who can be very broken and hurting, and ministry to modern teens inherently involves unique pastoral concerns. CAYM 606 will explore such concerns with the aim to develop practical and tangible pastoral response strategies for effective ministry with youth.

CAYM 607 Youth and Family Ministry (2 credit hrs)

This course will emphasize the critical and primary role of parents and family life in the evangelization and catechesis of young people. Youth Ministry can inadvertently have a tendency to fragment families and pull young people even further away from personal engagement with their families. Participants will come to understand how deeply family relationships affect all of our interpersonal relationships. The course will place the role of Catholic youth ministry as a servant of family life, expanding the vision of ministry efforts beyond just the evangelization of young

people, to encompass a more holistic approach for the whole family. A youth minister's greatest achievement could be equipping and empowering parents to live out their own faith, and instill that faith in the lives of their children.

CAYM 610 Catholic Youth Ministry Thesis (2 credit hrs) In the last semester of the student's graduate program the practicum assignment is coupled with completion of the thesis project that is executed under the supervision of a faculty director, chosen at the end of the second full semester of the first year or at the end of the academic year prior to the final year of a student's program of studies. The thesis should reflect either research on a topic related to youth ministry or a youth ministry practicum project. The formal proposal process for the 30-35 page thesis must be followed as outlined in the Bulletin.

CONCENTRATION IN SYSTEMATIC THEOLOGY

General Overview for Systematic Theology

The concentration in Systematic Theology is designed for those students intending to go on for further theological study or those who desire a more academically intensive and scholarly experience. The concentration requires that the student take the full core of Sacred Scripture, Theology, and History courses (SCRP 501-SCRP 504; THEO 501-THEO 504; HIST501 and HIST 504), one course in leadership or catechesis (LEAD 601 and LEAD 603; CATE 601, CATE 604 or CATE 606), and one additional course in Sacred Scripture (SCRP 602, SCRP 605, or SCRP 606). In addition, students are required to take three seminars in systematic theology, conduct one research semester, and write a thesis (THEO 610) in the final semester. There is also a requirement to pass a reading proficiency exam in one of the following languages: Greek, Latin, German, or French.

Seminars will be reading and writing intensive with discussion based class sessions. Topics will change each semester and will cover major theological thinkers, themes of systematic theology, or the biblical foundations of doctrine.

Language exams will entail the translation of a short passage of a theological text with the aid of a dictionary. Language proficiency can be gained by auditing or taking language courses (Greek at the Augustine Institute or other languages at another institution) or through private study (reading groups are encouraged).

Systematic Theology

THEO 601 Systematic Theology Seminar I (2 credit hrs)

THEO 602 Systematic Theology Seminar II (2 credit hrs)

THEO 603 Systematic Theology Seminar III (2 credit hrs)

THEO 605 Systematic Theology Research Semester (2 credit hrs)

THEO 610 Systematic Theology Thesis (2 credits)

Theology

THEO 501 Fundamental Theology: Revelation & Faith (2 credit hrs)

THEO 502 Dogmatics: The Creed (2 credit hrs)

THEO 503 Mystagogy: Liturgy and Sacraments (2 credit hrs)

THEO 504 Moral and Spiritual Theology (2 credit hrs)

History

HIST 501 Evangelization of the Ancient World and the Formation of Christian Culture (3 credit hrs)

HIST 504 The Dividing of Christendom and the Renewal of Christian Culture (3 credit hrs)

Scripture

SCRP 501 Salvation History (2 credit hrs)

SCRP 502 Synoptic Gospels & Acts (2 credit hrs)

SCRP 503 Johannine Literature (2 credit hrs)

SCRP 504 Pauline Literature (2 credit hrs)

1 additional SCRCP course (SCRCP 602 Old Testament Topics, SCRCP 605 The Art of Interpretation: Hermeneutics, SCRCP 606 New Testament Topics)

Evangelization and Catechesis

1 CATE or LEAD course (CATE 601 Foundational Catholic Themes, CATE 604 The History of Evangelization and Catechesis, CATE 606 Principles and Methods of Catechesis, LEAD 601 Leadership for the New Evangelization, or LEAD 603 The New Evangelization and Culture)

Minoring in Systematic Theology

To add systematic theology as a second, minor concentration, four additional courses in theology must be taken. These courses can be comprised of the seminars, research semester, or core theological courses (for Sacred Scripture students).

Curriculum Overview for Systematic Theology

CORE DISCIPLINES	FALL 1	SPRING 1	FALL 2	SPRING 2
SACRED SCRIPTURE	SCRP 501 2 hrs Salvation History	SCRP 502 2 hrs Synoptics & Acts	SCRP 503 2 hrs Johannine Literature	SCRP 504 2 hrs Pauline Literature
THEOLOGY FOR CATECHESIS	THEO 501 2 hrs Fundamental Theology: Revelation & Faith	THEO 502 2 hrs Dogmatics: The Creed	THEO 503 2 hrs Mystagogy: Liturgy & Sacraments	THEO 504 2 hrs Moral & Spiritual Theology
CATHOLIC HISTORY & CULTURE LEADERSHIP & CATECHETICS	HIST 501 3 hrs Evangelization of the Ancient World & Formation of Christian Culture	CATE OR SCRP 2 hrs	CATE OR LEAD OR SCRP 2 hrs	HIST 504 3 hrs Dividing of Christendom & Renewal of Christian Culture
SYSTEMATIC THEOLOGY	THEO 601 2hrs Systematic Theology Seminar I	THEO 602 2 hrs Systematic Theology Seminar II	THEO 603 2 hrs Systematic Theology Seminar III and THEO 605 2 hrs Systematic Theology Research Semester	THEO 610 2 hrs Systematic Theology Thesis

Course Descriptions for Systematic Theology

THEO 601 Systematic Theology Seminar I (2 credit hrs) The first of three seminars in systematic theology. The systematic theology seminars are reading and writing intensive and focus on various topics in systematic theology. Seminars will focus on doctrinal themes, such as Christ and the Trinity (drawing from both traditional and modern theology), key theological figures, such as St. Thomas Aquinas and Pope Benedict XVI, or the biblical foundations of doctrine, such as Biblical Mariology.

THEO 602 Systematic Theology Seminar II (2 credit hrs) The second of three seminars in systematic theology. The systematic theology seminars are reading and writing intensive and focus on various topics in systematic theology. Seminars will focus on doctrinal themes, such as Christ and the Trinity (drawing from both traditional and modern theology), key theological figures, such as St. Thomas Aquinas and Pope Benedict XVI, or the biblical foundations of doctrine, such as Biblical Mariology.

THEO 603 Systematic Theology Seminar III (2 credit hrs) The third of three seminars in systematic theology. The systematic theology seminars are reading and writing intensive and focus on various topics in systematic theology. Seminars will focus on doctrinal themes, such as Christ and the Trinity (drawing from both traditional and modern theology), key theological figures, such as St. Thomas Aquinas and Pope Benedict XVI, or the biblical foundations of doctrine, such as Biblical Mariology.

THEO 605 Systematic Theology Research Semester (2 credit hrs) The research semester enables the student to pursue independently a topic of interest under the supervision of a faculty member. The student's extensive research is presented in a paper at the end of the semester.

THEO 610 Systematic Theology Thesis (2 credits hrs) The Systematic Theology thesis must be proposed and approved by both its director and the Academic Dean at the end of the spring semester of the first year or at the end of the academic year prior to

the final year of a student's program of studies. The thesis for the Systematic Theology concentration is 45-50 pages in length and should explore themes from within systematic theology. It is expected that the thesis engage in serious scholarly research and incorporate research in at least one foreign language. Although the thesis hours are credited in the final semester of the student's program of studies, the project should be fully underway at the time of the formal proposal at the end of the spring semester of the first year or at the end of the academic year prior to the final year of a student's program of studies.

ADDITIONAL PROGRAM OFFERING:

CERTIFICATE PROGRAM

General Overview for Certificate Program

What are Certificates?

Certificates are widely recognized credentials given by many universities for short-term training in a variety of areas.

What are the Benefits of Certificates?

Certificates allow individuals to pursue specialized study in Scripture or theology without having to commit to a full course of Master's study. They can be beneficial in a variety of ways. Some individuals pursue certification simply to deepen their knowledge of the Bible and the Catholic faith. Others do it to test the waters of graduate school. Professionals in Church ministry pursue certificates to deepen their knowledge in a specific field, enhance their own ministry, or receive the skills and credentials they need to prepare for the next step in their careers.

For those looking for more specialized study or professional certification, the Augustine Institute offers two types of certificates in three areas: Sacred Scripture, Catholic Youth Ministry, and Evangelization and Catechesis.

Basic Certificate

The basic level certification program has no pre-requisites and consists of 8 continuing education units (CEUs). Courses are not taken for credit and are graded on a pass/fail basis. This program is ideal for those wanting to grow deeper in their faith. There is no requirement for an undergraduate degree to enter this basic certificate program.

Graduate Certificate

The Graduate Certificate program at the Augustine Institute allows individuals to pursue graduate-level credentials in a specific area of theology without committing to the full course of Master's study at the Augustine Institute. This more advanced certificate is for

those who already possess an undergraduate or graduate degree. It consists of 14 credit hours of graduate courses that are graded according to the normal grading policies of the Master of Arts degree, and can be counted toward a degree. Depending on one's academic background, a student in this program may be required to complete up to 4 credit hours of foundational pre-requisite courses.

Types of Certificates

Certificates can be earned on-campus, through distance education, or a combination of both. Two types of certificates are offered:

1. **Basic Certificate** – This basic level certification program has no pre-requisites and consists of 8 continuing education unites (CEUs). Courses are not taken for credit and are graded on a pass/fail basis. This program is ideal for those wanting to grow deeper in their faith. There is no requirement for an undergraduate degree to enter this basic certificate program.

2. **Graduate Certificate** – The Graduate Certificate program at the Augustine Institute allows individuals to pursue graduate-level credentials in a specific area of theology without committing to the full course of Master’s study at the Augustine Institute. This more advanced certificate is for those who already possess an undergraduate or graduate degree. It consists of 14 credit hours of graduate courses that are graded according to the normal grading policies of the Master of Arts degree and can be counted toward a degree. Depending on one’s academic background, a student in this program may be required to complete up to 4 credit hours of foundational pre-requisite courses.

1. Basic Certificate in Catholic Youth Ministry

CAYM 601/621 History and Principles of Catholic Youth Ministry (2 CEUs)

CAYM 602/622 Youth Ministry Discipleship and Leadership (2 CEUs)

CAYM 606/626 Youth Culture and Pastoral Ministry (2 CEUs)

CAYM 607/627 Youth and Family Ministry (2 CEUs)

2. Graduate Certificate in Catholic Youth Ministry

CAYM 601/621 History and Principles of Catholic Youth Ministry (2 credit hours)

CAYM 602/622 Youth Ministry Discipleship and Leadership (2 credit hours)

CAYM 606/626 Youth Culture and Pastoral Ministry (2 credit hours)

CAYM 607/627 Youth and Family Ministry (2 credit hours)

3 of the following:

CATE 604/624 The History of Evangelization and Catechesis (2 credit hours)

CATE 606/626 Principles and Methods of Evangelization and Catechesis (2 credit hours)

SCRIP 501/521 Salvation History (2 credit hours)

THEO 502/522 The Creed (2 credit hours)

3. Basic Certificate in Evangelization and Catechesis

CATE 601/621 Foundational Catholic Themes (2 CEUs)

CATE 604/624 The History of Evangelization and Catechesis (2 CEUs)

CATE 606/626 Principles and Methods of Evangelization and Catechesis (2 CEUs)

LEAD 601/621 Leadership for the New Evangelization (2 CEUs)

4. Graduate Certificate in Evangelization and Catechesis

CATE 601/621 Foundational Catholic Themes (2 credit hours)

CATE 604/624 The History of Evangelization and Catechesis (2 credit hours)

CATE 606/626 Principles and Methods of Evangelization and Catechesis (2 credit hours)

LEAD 601/621 Leadership for the New Evangelization (2 credit hours)

LEAD 603/623 The New Evangelization and Culture (2 credit hours)

2 of the following:

THEO 502/522 Dogmatics: The Creed (2 credit hours)

THEO 503/523 Mystagogy: Liturgy and Sacraments (2 credit hours)

THEO 504/524 Moral and Spiritual Theology (2 credit hours)

5. Basic Certificate in Sacred Scripture

SCRP 501/521 Salvation History (2 CEUs)

SCRP 502/522 Synoptic Gospels & Acts (2 CEUs)

SCRP 503/523 Johannine Literature (2 CEUs)

SCRP 504/524 Pauline Literature (2 CEUs)

6. Graduate Certificate in Sacred Scripture

SCRP 501/521 Salvation History (2 credit hours)

SCRP 502/522 Synoptic Gospels & Acts (2 credit hours)

SCRP 503/523 Johannine Literature (2 credit hours)

SCRP 504/524 Pauline Literature (2 credit hours)

SCRP 602/622 Old Testament Topics (2 credit hours)

SCRP 605/625 Hermeneutics (2 credit hours)

SCRP 606/626 New Testament Topics (2 credit hours)

Curriculum Overview for Certificates

Basic Certificate in Catholic Youth Ministry (8 CEUs)

CATHOLIC YOUTH MINISTRY	CAYM 601/621 2 hrs History and Principles of Catholic Youth Ministry	CAYM 602/622 2 hrs Youth Ministry Discipleship and Leadership	CAYM 606/626 2 hrs Youth Culture and Pastoral Ministry	CAYM 607/627 2 hrs Youth and Family Ministry
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Graduate Certificate in Catholic Youth Ministry (14 credit hours)

CATHOLIC YOUTH MINISTRY	CAYM 601/621 2 hrs History and Principles of Catholic Youth Ministry	CAYM 602/622 2 hrs Youth Ministry Discipleship and Leadership	CAYM 606/626 2 hrs Youth Culture and Pastoral Ministry	CAYM 607/627 2 hrs Youth and Family Ministry
4 REQUIRED COURSES				
CHOOSE 3 OF THE FOLLOWING COURSES	CATE 604/624 2 hrs The History of Evangelization and Catechesis	CATE 606/626 2 hrs Principles and Methods of Evangelization and Catechesis	THEO 502/522 2 hrs Dogmatics: The Creed	SCRP 501/521 2 hrs Salvation History

Basic Certificate in Evangelization and Catechesis
(8 CEUs)

EVANGELIZATION AND CATECHESIS	CATE 601/621 2 hrs Foundational Catholic Themes	CATE 604/624 2 hrs The History of Evangelization and Catechesis	CATE 606/626 2 hrs Principles and Methods of Evangelization and Catechesis	LEAD 601/621 2 hrs Leadership for the New Evangelization
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Graduate Certificate in Evangelization and Catechesis
(14 credit hours)

EVANGELIZATION AND CATECHESIS 5 REQUIRED COURSES	CATE 601/621 2 hrs Foundational Catholic Themes	CATE 604/624 2 hrs The History of Evangelization and Catechesis	CATE 606/626 2 hrs Principles and Methods of Evangelization and Catechesis	LEAD 601/621 2 hrs Leadership for the New Evangelization	LEAD 603/623 2 hrs The New Evangelization and Culture
CHOOSE TWO OF THE FOLLOWING COURSES:	THEO 502/522 2 hrs Dogmatics: The Creed	THEO 504/524 2 hrs Moral and Spiritual Theology	THEO 503/523 2 hrs Mystagogy: Liturgy and Sacraments		

Basic Certificate in Sacred Scripture

(8 CEUs)

SACRED SCRIPTURE	SCRP 501/521 2 hrs Salvation History	SCRP 502/522 2 hrs Synoptics and Acts	SCRP 503/523 2 hrs Johannine Literature	SCRP 504/524 2 hrs Pauline Literature
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Graduate Certificate in Sacred Scripture

(14 credit hours)

SACRED SCRIPTURE	SCRP 501/521 2hrs Salvation History	SCRP 502/522 2 hrs Synoptics and Acts	SCRP 503/523 2 hrs Johannine Literature	SCRP 504/524 2 hrs Pauline Literature
	SCRP 602/622 2 hrs Old Testament Topics	SCRP 605/625 2 hrs Hermeneutics	SCRP 606/626 2 hrs New Testament Topics	

FINANCIAL INFORMATION:

Revised Scholarship Information

The Augustine Institute has made a strong commitment to provide scholarships for its students at varying levels of support. These scholarships are made available to degree-seeking students on the basis of a calculation of merit or need. There are five scholarship levels:

Presidential- Merit-based scholarship of 50% or higher awarded to one full-time student each year (when funds are available)

St. Augustine- Merit-based award of up to 40% of full-time tuition.

St. Jerome- Need-based award of up to 40% of full-time tuition.

St. Ambrose- Merit-based award of up to 20% of part-time tuition.

St. Monica- Need-based award of up to 20% of part-time tuition.

Delinquent tuition payment policy

A student becomes liable for his or her tuition upon registration. Tuition payments received after each payment deadline are considered late and will be assessed a \$100.00 late payment fee. Students have the right to request that this fee be waived.

The only reasons for waiving the late payment fee include: documented administrative error or documented extraordinary circumstances such as severe illness, a death in the family, or natural disaster. Supporting documentation is required and tuition must be paid before submitting a request to waive late payment fees. Requests listing the rationale and documentation should be sent in writing to the Chief Financial Officer. The late payment fee may not be waived due to: lack of funds, unawareness of deadlines, or unawareness of acceptable payment types. If the request is denied, the student may appeal to the Academic Affairs Committee by contacting the Academic Dean.

Students who do not pay tuition and fees or make arrangements for tuition and fee payment by the payment deadline may have their

schedules cancelled. Students will be notified concerning outstanding tuition delinquencies and given five business days to either pay the tuition and fees or make arrangements for tuition and fee payment prior to cancellation. Students whose schedules are cancelled for non-payment of tuition and fees will have their academic progress discontinued for the term in question and will not be able to attend class or receive grades.

Students whose schedules are cancelled for non-payment of tuition and fees may appeal to the Academic Affairs Committee for reinstatement and continuation of academic progress for the term. A written appeal, using the grievance form, must be submitted to the Academic Dean by the end of the 12th week of the Fall and Spring semesters. Prior to a student's appeal being approved, the Chief Financial Officer must verify that payment for the current term has been received, or that appropriate arrangements have been made for tuition and fee payment. Students whose schedules are reinstated are subject to a \$100.00 reinstatement fee. Check or credit card payments that are returned or refused will negate any tuition payment agreement for the reinstatement of a student's schedule. The Institute reserves the right to deny reinstatement when a demonstrated pattern of tuition delinquencies over two or more semesters has occurred.

To appeal cancellation of schedules due to non-payment of tuition and fees, students should use a grievance form, which will be considered by the Academic Affairs Committee.